



UCSD MEDICAL CENTER  
TERMS AND CONDITIONS OF APPOINTMENT  
July 1, 2008 – June 30, 2009

Salary Scale

UCSD Medical Center Salary Scale

<b>Represented Housestaff Effective 7/1/08 – 6/30/09</b>			<b>Non-Represented Housestaff Effective 7/1/08 – 6/30/09</b>		
2709	Resident Physician 1	\$45,659	2708	Resident Physician 1	\$45,659
2723	Resident Physician 2	\$47,211	2726	Resident Physician 2	\$47,211
2723	Resident Physician 3	\$49,095	2726	Resident Physician 3	\$49,095
2723	Resident Physician 4	\$50,987	2726	Resident Physician 4	\$50,987
2723	Resident Physician 5	\$52,905	2726	Resident Physician 5	\$52,905
2723	Resident Physician 6	\$54,900	2726	Resident Physician 6	\$54,900
2723	Resident Physician 7	\$56,857	2726	Resident Physician 7	\$56,857
2723	Resident Physician 8	\$59,108	2726	Resident Physician 8	\$59,108
2738	Chief Resident	\$ 600	2725	Chief Resident	\$ 600
				Pharmacy Residents	\$42,000
				Pharmacy Chief Resident	\$46,000

Leave Policy

**Vacation**

House officers accrue vacation at the official rate of 13.33 hours per month. This provides a total of 20 vacation “working days” per year. Due to the complexities of rotation schedules for house officers in various training programs, 28 calendar days or one calendar month will be given as leave depending upon the mode of scheduling of a given service.

**Sick Leave**

House officers shall accrue sick leave at the rate of 8 hours (one working day) per month, which is the equivalent of 12 working days per year.

**Sick Leave – Family Illness**

A house officer shall be permitted to use not more than 30 days of accrued sick leave in any calendar year when required to be in attendance or to provide care because of the illness of the house officer’s spouse, parent, child, sibling, grandparent, or grandchild. In-laws and step-relatives in the relationships listed also are covered.

**Parental Leave: Pregnancy/Childbearing Disability Leave**

A house officer disabled due to pregnancy, childbirth, or related medical conditions shall be granted a medical leave of absence of up to four months, but not to exceed the period of verified disability.

Pregnancy disability leave may consist of leave without pay and/or paid leave such as accrued sick leave, and accrued and/or advanced vacation leave.

If a house officer on an approved pregnancy disability leave is also eligible for family and medical leave, (noted below under Family and Medical Leave), up to 12 workweeks of pregnancy disability leave shall run concurrently with family and medical leave under Federal law.

Upon termination of a pregnancy disability leave that runs concurrently with Federal family and medical leave, a house officer is also entitled to up to 12 workweeks of State family and medical leave (designated as Supplemental Family and Medical Leave).

**Parental Leave: Paternity Leave**

Parental leave may be granted in accordance with the provisions of:

- FMLA – for the purpose of bonding with the child and/or to care for the disabled spouse and/or child

# UCSD MEDICAL CENTER TERMS AND CONDITIONS OF APPOINTMENT

## Leave Policy

### Family and Medical Leave

Family and Medical Leave (FMLA) is provided for an eligible house officer's serious health condition, the serious health condition of the house officer's child, spouse, or parent, or to bond with the house officer's newborn, adopted, or foster care child in accordance with State and Federal law in effect at the time the leave is granted.

A house officer is entitled to up to 12 workweeks of FMLA leave during the 12 month leave year, provided that:

- The house officer has at least 12 cumulative months of University service (all prior University service shall be used to calculate the 12-month service requirement); and
- The house officer has worked at least 1,250 actual hours during the 12 months immediately preceding the commencement date of the leave.

### Professional Leave

With the approval of the Training Program Director, house officers may be granted up to five work days of leave with pay, per academic year, to pursue scholarly activities pursuant to their educational curriculum.

Time not taken may not be carried over from one academic year to the next and will be forfeited.

### Effect of Leave on Completion of the Training Program

Make-up time may be required to meet the educational objectives and certification requirements of the training program and/or the American Specialty Board when a house officer is required to utilize leave time.

## Professional Liability Insurance

#### TYPE OF COVERAGE:

UC Self-insured Retention (Fully Funded)  
Tail Coverage is produced by virtue of the fact that the coverage is "per occurrence"

#### LIMITS:

\$1,000,000 each occurrence  
\$3,000,000 aggregate  
Additional excess insurance available if needed

The UC Self Insurance Program will defend and indemnify house officers and medical students against any professional or general liability or malpractice claim arising out of the house officer's or medical student's acts or omissions that are within the course and scope of his/her University duties, for work completed during the training period. The UC Self Insurance Program does not cover: (1) acts/omissions that are not within the course and scope of the house officer's University duties, or (2) acts or omissions resulting from fraud, corruption, malice or criminal negligence.

UC Self Insurance Program coverage for house officers and part-time, volunteer clinical faculty is limited to specific assignments in specific locations. Work at affiliated or associated hospitals or elsewhere is covered when it falls within the course or scope of the house officer's University appointment. However, "moonlighting" is not part of the residency program and is not covered under the UC Self Insurance Program.

Questions regarding legal issues, including subpoenas should be addressed to the UCSDMC Office of Risk Management.

## Health Insurance

House officers are eligible for enrollment in the UCSD Housestaff health, dental, vision, group long term disability, and life insurance plans. Coverage is available for the house officer, for a spouse, for dependent children or for a domestic same or opposite sex partner.

### Health Coverage

Two plans are available:

#### Fee for Service-PPO Plan

- 3 tier fee-for-service indemnity plan
- Insured may seek treatment anywhere from provider of choice
- Services at UCSDMC (tier 1), are generally covered at 100% with no deductible and no co-insurance
- Services obtained away from UCSDMC, within the PPO Network (tier 2), are generally covered at 80%, after satisfaction of a deductible amount
- Services obtained outside of the PPO Network, (tier 3), are generally covered at 60%, after satisfaction of a deductible amount

# UCSD MEDICAL CENTER TERMS AND CONDITIONS OF APPOINTMENT

## Health Insurance

### Health Coverage – Con't

- Co-pays are required at all participating providers including UCSDMC for: Routine Exam, Emergency Room (unless admitted) and for Prescription Drugs
- Maximum annual out-of-pocket cost \$1,000/PPO provider and \$2,000/non-PPO provider

#### Managed Care-HMO Plan

- Insured must select a primary care provider who will manage the care
- No deductibles
- Co-pays are required for Routine Exam, Outpatient Psychiatric Care, Prescription Drugs, Home Health Care, Emergency Room (unless admitted)

### Dental Coverage

The dental plan provides comprehensive coverage for preventive, basic, major and orthodontic services. The plan covers utilization of provider or non-provider group dentists. The greatest benefit will be paid when the insured utilizes the services within the PPO network.

### Vision Coverage

The vision plan provides coverage for eye exams, lenses, frames, medically necessary contacts and cosmetic contacts. There is a deductible amount for services rendered. The plan requires that the insured uses specific participating providers in order to receive full benefits.

### Disability Insurance

Group long term disability insurance is provided by the University for members of the housestaff.

- Eligibility – The house officer is appointed at least 20 hours each week or an average of 20 hours each week during the preceding 12 months.
- Definition of Disability – During the benefit waiting period and the next 24 months of disability, the house officer is disabled if unable to perform with reasonable continuity the material duties of his/her own occupation as a resident physician. Benefits will end if the house officer is working in any occupation and earning more than 80% of indexed pre-disability earnings. Thereafter, the house officer is disabled if he/she is unable to perform the material duties of any occupation with an earnings test.
- Monthly Benefit – 60% of the first \$5,000 of pre-disability earnings reduced by deductible income. Maximum monthly benefit is \$3,000.
- Benefit Waiting Period – Benefits become payable after the house officer has been continuously disabled for 30 calendar days.
- Conversion Insurance – LTD conversion insurance is available under defined parameters.

## Living Quarters

There are no permanent living quarters at UCSD Medical Center for members of the housestaff or for any other staff or employees.

## On Call Meals

Adequate and appropriate food services are provided for house officers who take first call and remain in the hospital overnight. Two meals are provided for Monday through Friday on call and three meals are provided for Saturday, Sunday and holiday call. A slightly different model is used for on call in the Emergency Department to reflect the actual shift time taken for call. Each meal has a maximum value of \$6.00.

## Uniform and Uniform Laundering

Three sets of uniforms (lab coats) are provided to the house officers at the time of initial appointment. The lab coats will be laundered by UCSDMC at no charge to the house officer. Uniforms that deteriorate through normal wear and tear shall be replaced by the Medical Center.

# UCSD MEDICAL CENTER TERMS AND CONDITIONS OF APPOINTMENT

## Visa Requirements

Noncitizens of this country may pursue residency and fellowship training at UCSD Medical Center while holding permanent resident status or while holding a J exchange visitor visa under the sponsorship of the ECFMG.

UCSD policy reflects that graduate medical education training is not completed by individuals who hold an H visa. An exception to this policy may be requested by the UCSD GME training program director for an applicant who is in the USA under an H visa at the time of application to the UCSD GME program.

## Sample Housestaff Appointment Letter (Contract)

Attached are samples of the initial appointment documents:

- Sample Housestaff Appointment Letter (Contract)
- UC Acceptance of Appointment Form
- Resident/Fellow Position Description
- Addendum to the Application for a GME Training Position at UCSD Medical Center